

# Selecting Placement End and Discharge Reasons



**Knowledge Base Article**

# Selecting Placement End and Discharge Reasons

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## Selecting Placement End and Discharge Reasons

### Overview

This Knowledge Base Article explains the steps to access that field and lists the discharge reasons, along with their definitions within the Ohio SACWIS system.

1. From the Ohio SACWIS **Home** screen, click the **Case** tab.
2. Click the **Workload** tab.
3. Select the appropriate **Case ID Number**.

The screenshot shows the Ohio SACWIS interface. At the top, there are tabs for Home, Intake, Case, Provider, Financial, and Administration. The 'Case' tab is selected. Below this, there are sub-tabs for Workload, Court Calendar, and Placement Requests. The 'Workload' sub-tab is active. The main area is titled 'Case Workload'. It features a 'Caseworker' dropdown menu, a 'Sort By' dropdown menu set to 'Case Name Ascending', and a 'Filter' button. Below this, there is a list of cases. One case is highlighted with a red box: 'Sacwis, Susie [ 123456 ] - Open 11/21/2022 - Adoption'.

The **Case Overview** screen appears.

4. Click the **Placement / ICCA** link in the **Navigation** menu on the left.

The screenshot shows the Ohio SACWIS Case Overview screen. On the left, there is a navigation menu with various links. The 'Placement/ICCA' link is highlighted with a red box. The main area displays case details for 'Adoption' with case ID '123456'. The details include: CASE NAME / ID: Sacwis, Susie / 123456; ADDRESS: 123 Test Rd, Test, Oh 12345; AGENCY: Test County Children Services Board; PRIMARY WORKER: Test, Worker; SUPERVISOR(S): Test, Supervisor. Below the details, there are links for 'View Member Details', 'Access Original Case', 'Program Categories', 'Case Status History', and 'View Adoption Subsidies'. At the bottom, there are buttons for 'Action Items', 'Case Alerts', 'Dashboard', and 'Assignments / Eligibility'. An 'Actions...' dropdown menu is also visible.

The **Placement Records Filter Criteria** screen appears displaying the **Placement Records** screen below it.

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5. Click the **Edit** link in the appropriate row.

Placement / Non-Custodial Parent Records

Result(s) 1 to 1 of 1 / Page 1 of 1

	Child Name Age, DOB	Service Description	Provider Name / Non- Custodial Parent	Begin Date - End Date	Agency	Status	
<a href="#">edit</a> <a href="#">authorize</a>	Sacwis, Susie Age 14, 07/03/2009	Treatment Foster	Test, Provider	06/02/2022	Test County Children Services Board	Completed	Actions... ▾

The **Service Information** screen appears. This is a long screen, so you will need to scroll down.

6. In the **End Date** field, enter the appropriate date. (Required)
7. In the **End Reason** field, select the appropriate reason from the drop-down list. (Required)
8. In the **Secondary End Reason** field, select the appropriate choice from the drop-down list. (Optional)
9. Click the **Save** button.

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**Placement Setting Details**

Modifying the Service Type, Begin Date, or Placement Type will remove the Provider

Service Type: \* Ⓐ  
Treatment Foster Home Exceptional

Begin Date: Ⓐ  
06/02/2022

Placement Type: \*  
Certified Foster Home

Estimated End Date:

**Additional Placement Information**

ICPC Placement  
 Emergency Placement  
 Race, Color or National Origin was a factor in the Placement Decision

After-Hours Placement  
 ICWA Placement

Does the child have a kinship relationship with the provider?:  
No

Provider: Test, Provider      Service Description: Treatment Foster Care      Service ID: 11111      Primary Address: Ⓐ

ICCA Delivered Date: 06/02/2022      Relationship To Child: Ⓐ  
Non-Relative

Status: Completed

End Date: 09/15/2023 Ⓐ      \* The following end information will only be saved if an end date is entered

End Reason:      Secondary End Reason:

Was there an effort to maintain placement?

Describe the services that were provided to maintain placement:      **Apply**      **Save**      Cancel

**Important:** The specific entries for this drop-down list are shown below.

## Placement End Reasons (Values in Drop-Down List)

The following end reasons are available for selection. The definitions for each value are provided in the sub-section below.

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Abuse/Neglect Allegations	Abuse/Neglect allegations against a substitute caregiver, household member or residential staff.
Age of Child	Youth is now 18+ years old and being emancipated or youth has exceeded the age limits the current placement is able to accept.
Agency Transfer	The placement is now licensed through a different agency (i.e. – a group home is now part of a new agency or foster parent transfers to a different foster care agency)
Child AWOL	Youth is Absent Without Leave, whereabouts unknown.
Caregiver Request	Caregiver asks to terminate placement of the youth.
Court Jurisdiction Transfer	Youth's custody has transferred from one county to another.
Disruption from Adoptive Placement	Disruption of adoptive placement occurs.
Disruption from Non-Adoptive Placement	Disruption from placement occurs in any setting except Adoptive.
Educational Setting	Youth is being moved in order to facilitate placement in a more appropriate educational setting.
Foster to Adopt w/in the same Placement Setting	Foster youth is being adopted by the foster family.
Judicial Determination	Court has made an order for youth's placement change.
Kinship to Foster in Same Placement Setting	A kinship caregiver is now licensed as a foster caregiver and foster care per diem will be in effect.
Move Emergency to Ongoing	Initial placement made on an Emergency basis now transitioning

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	to Ongoing Placement as youth remains in care.
Move to Less Restrictive Environment	Moved to Less Restrictive Setting (i.e. – Residential to Foster Care or Foster Care to Kinship Care)
Move to More Restrictive Setting	Moved to More Restrictive Setting (i.e. moving from Foster Care to Residential Care).
Moved Closer to Parents/Relatives	Moving to a location which better facilitates parental/relative contact.
Moved to Adoptive Home	Adoption Finalized
Provider Closed	Provider no longer has a valid license/approval as a caregiver.
Provider on Leave	Provider is on hold and cannot provide care.
Resource Demands Not Met	Resources Unavailable
Resources Not Sufficient For Child's Care	Resources Unavailable
Treatment Needs	Youth's current treatment needs could not be met in previous setting.

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### List and Definitions of Placement Discharge Reasons

The following Discharge Reasons are available when End Reason of Discharge is populated. It is important to document these details, as they are AFCARS elements.

- **Adjudication Determination under 18 years of age**
- **Adoption Finalized**
- **Age**
- **Child Died**
- **Child to Remain w/Current Provider** – Services and supports provided by PCSA agency ended and the child will remain with provider.
- **Custody to Third Party**
- **Discharge to Another Agency**
- **Emancipation**
- **Guardianship to Kinship Relative** – The kinship care relative provider was granted legal guardianship of the child.
- **Guardianship to Kinship Non-Relative** – The kinship care non-relative provider was granted legal guardianship of the child.
- **Guardianship to Third Party**
- **Independent Living**
- **Independent Living (18 years old)**
- **Kinship/Non-Agency Custody-Adoption Finalized** – Kinship Care provider adopted child. Use this code when the PCSA was not legally involved in the Finalization.
- **Legal Custody to Kinship Relative** – The kinship relative provider was granted legal custody of the child and the PCSA is no longer involved in placement services for the child.
- **Legal Custody to Kinship Non-Relative** – The kinship non-relative provider was granted legal custody of the child and the PCSA is no longer involved in placement services for the child.
- **Living with Non-Removal Mother** – Child was removed from the home and care of the provider and was placed with the mother whom the child did not live with at the time of placement in the provider's home.
- **Living with Non-Removal Father** – Child was removed from the home and care of the provider and was placed with the father whom the child did not live with at the time of placement in the provider's home.



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- **Living with Non-Removal Parents** – Child was removed from the home and care of the provider and was placed with both parents whom the child did not live with at the time of placement in the provider's home.
- **Living with Removal Mother** – Child was removed from the home and care of the provider and was returned to live with the mother from whom the child was originally removed.
- **Living with Removal Father** – Child was removed from the home and care of the provider and was returned to live with the father from whom the child was originally removed.
- **Living with Removal Parents** – Child was removed from the home and care of the provider and was returned to live with both parents from whom the child was originally removed.
- **Living with Kinship Relative** – Child was removed from the home and care of the provider and was returned to another kinship relative home.
- **Living with Kinship Non-Relative** – Child was removed from the home and care of the provider and was returned to another kinship non-relative home.
- **Marriage**
- **Military**
- **Return to Custodian**
- **Return to Guardian**
- **Temporary Custody to Relative**
- **Temporary Custody to Non-Relative**

If you need additional information or assistance, please contact the OFC Automated Systems Help Desk at [SACWIS\\_HELP\\_DESK@jfs.ohio.gov](mailto:SACWIS_HELP_DESK@jfs.ohio.gov) .